Annual Return 2022/2023

Provider Information to be published

The following information relates to information CIW held about this provider and its associated services on the 31st March 2023.

This section has been completed for you. There are no actions to complete. This information displayed will be included in the published Annual Return.

Provider name:		Abergarw Care Home Limited	
The provider was registered on:		13/02/2023	
The following lists the provider conditions:	There are no imposed conditions associated to this provider		
The regulated services delivered by this provider	Aberganw Manor		
were:	Service Type	Care Home Service	
	Type of Care	Adults With Nursing	
	Approval Date	13/02/2023	
	Responsible Individual(s)	Raam Joshi	
	Manager(s)	Hannah Marie Lakin	
	Maximum number of places	20	
	Service Conditions	There are no conditions associated to this service	

Training and Workforce Planning

Describe the arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider	All staff complete their eLearning modules before starting employ ment with us, so that they understand their role and what is expected from them. They are paid a fixed sum for each module they complete. Within their 6 months probationary period, staff are required to attend face to face training in addition, depending on their role of their group appropriation or as a route of expanding income.
	ole. If during any supervision or as a result of safeguarding issue
	etc a training need is identified, this is built into the individual staff

Describe the arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider

member's training plan.

A Group recruitment team supports the home in developing a quality hiring process in accordance with regulations. This has reduce d time / cost to hire and reduced agency spend. Expanded advertising methods include local poster campaigns, on-site recruitment days, and a new in-house employee referral scheme to incentivise staff to refer friends and contacts. Overseas recruitment is a vital part of our staffing strategy. Local housing shortages mean that we also assist in finding accommodation.

Service Profile

Service Details

Name of Service	Abergarw Manor
Telephone Number	01895622500
What is/are the main language(s) through which your service is provided?	English Medium with some billingual elements
Other languages used in the provision of the service	Welsh e.g. signage

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	9
support to during the last illiandal year?	

Fees Charged

The minimum weekly fee payable during the last financial year?	1048.74
The maximum weekly fee payable during the last financial year?	1048.74

Complaints

What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	This is a newly opened service, with the ongoing consultation arra ngements still being developed. Questionnaires were sent out to r esidents, families, staff and external professionals in March.

Service Environment

How many bedrooms at the service are single rooms?	20
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	20
How many bathrooms have assisted bathing facilities?	3
How many communal lounges at the service?	2
How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	2 outside decking areas
Provide details of any other facilities to which the residents have access	Dedicated hairdressing room

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS) No	
Treatment and Education of Autistic and related Communication-handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	Yes
List 'Other' forms of non-verbal communication used	Dementia-friendly signage, colour schemes etc

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

The extent to which people feel their voices are heard, they All residents (or their representatives) who responded to the M have choice about their care and support, and opportunities arch feedback questionnaires felt they were able to make choic es and have a say in their day-to-day life at the home. This mat are made available to them. ches the RI's findings in the Regulation 80 report and other inte rnal monitoring. Our policies and procedures around choice, en gagement and care planning are regularly reviewed and updat The extent to which people are happy and supported to All residents (or their representatives) who responded to the M maintain their ongoing health, development and overall arch feedback questionnaires felt that the home was the best h wellbeing. For children, this will also include intellectual, social ome for them, in terms of supporting their needs. This matches and behavioural development. the RI's findings in the Regulation 80 report and other internal monitoring. Our policies and procedures around health and well being are regularly reviewed and updated. The extent to which people feel safe and protected from abuse All residents (or their representatives) who responded to the M arch feedback questionnaires: and neglect. - felt they were safe. well looked-after and protected from abus e and neglect, and - said they were happy and felt supported to maintain their heal th and wellbeing. This matches the RI's findings in the Regulation 80 report and other internal monitoring. Our policies and procedures around safeguarding are regularly reviewed and updated, including in r elation to safe and effective recruitment, training, supervision a nd staff competence and discipline. The extent to which people live in accommodation that best All residents (or their representatives) who responded to the M supports their wellbeing and achievement of their personal arch feedback questionnaires: outcomes. - felt that the home's environment, facilities, food and activities were appropriate, and - said they had the opportunity to engage in enjoyable activities regularly. This matches the RI's findings in the Regulation 80 report and other internal monitoring. We engage regularly and transparent ly with commissioners to ensure that our service meets the nee

ds of current and future residents.

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March)

16

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes

Filled and vacant posts			
No. of posts vacant Training undertaken during the last financial year for this role type.	Filled and vacant posts		
No. of posts vacant 0 Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. Induction 0 Health & Safety 1 Equality, Diversity & Human Rights 1 Infection, prevention & control 0 Manual Handling 1 Safeguarding 1 Safeguarding 1 Medicine management 1 Dementia 1 Positive Behaviour Management 0 Food Hygiene 1 Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements No. of permanent staff 1 No. of Fixed term contracted staff 0 No. of volunteers 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (35 hours or more per week) 1 No. of part-time staff (17-34 hours per week) 0 Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager Debyty service structure include roles of this type?			
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. Induction O Health & Safety 1 Equality, Diversity & Human Rights 1 Infection, prevention & control O Manual Handling 1 Safeguarding 1 Dementia 1 Positive Behaviour Management Dementia 1 Positive Behaviour Management O Food Hygiene 1 Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements No. of permanent staff No. of Fixed term contracted staff No. of Foxed term contracted staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (135 hours or more per week) Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of staff Qualifications No. of staff Undifications No. of staff Who have the required/recommended qualification to be registered with Social Care Wales as a Service Manager No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager Does your service structure include roles of this type?	No. of staff in post	1	
Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. Induction 0	No. of posts vacant	0	
Health & Safety 1 Equality, Diversity & Human Rights 1 Infection, prevention & control 0 Manual Handling 1 Safeguarding 1 Medicine management 1 Dementia 1 Positive Behaviour Management 0 Food Hygiene 1 Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements No. of permanent staff 1 No. of Fixed term contracted staff 0 No. of Non-guaranteed hours contract (zero hours) of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of part-time staff (17-34 hours per week) 0 Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager Deputy service manager Deputy service manager Does your service structure include roles of this type?	Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is		
Equality, Diversity & Human Rights Infection, prevention & control Manual Handling Infection, prevention & control Manual Handling Infection, prevention & control Medicine management Infection, prevention & control Infection, prevention &	Induction	0	
Infection, prevention & control Manual Handling Safeguarding I Medicine management Dementia Positive Behaviour Management Food Hygiene I Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements No. of permanent staff No. of Fixed term contracted staff No. of Volunteers No. of Agency/Bank staff O No. of Non-guaranteed hours contract (zero hours) Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week) Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager Desy your service structure include roles of this type? No es your service structure include roles of this type?	Health & Safety	1	
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Safeguarding 1 Medicine management 1 Dementia 1 Positive Behaviour Management 0 Food Hygiene 1 Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements No. of permanent staff 1 No. of Fixed term contracted staff 0 No. of volunteers 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 1 Staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (17-34 hours per week) 1 No. of part-time staff (16 hours or under per week) 0 Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager Deputy service manager Does your service structure include roles of this type?	Infection, prevention & control	0	
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Dementia 1 Positive Behaviour Management 0 Food Hygiene 1 Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements No. of permanent staff 1 No. of Fixed term contracted staff 0 No. of Volunteers 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) of the Non-guaranteed hours contract (zero hours) of Staff Volunteers 1 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (35 hours or more per week) 1 No. of part-time staff (17-34 hours per week) 0 Staff Qualifications 1 Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager 1 Deputy service manager 1 Does your service structure include roles of this type?	Safeguarding	1	
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Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week) Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager Deputy service Manager Does your service structure include roles of this type?	No. of Agency/Bank staff	0	
No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week) Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager Deputy service Manager Does your service structure include roles of this type?		0	
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Qualification to be registered with Social Care Wales as a Service Manager Deputy service manager Does your service structure include roles of this type? No	be registered with Social Care Wales as a Service	1	
Does your service structure include roles of this type? No	qualification to be registered with Social Care		
type?	Deputy service manager		
Other supervisory staff		No	

Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.

Does your service structure include roles of this type?	Yes		
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.			
Filled and vacant posts			
No. of staff in post	1		
No. of posts vacant	0		
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.			
Induction	0		
Health & Safety	1		
Equality, Diversity & Human Rights	1		
Infection, prevention & control	0		
Manual Handling	1		
Safeguarding	1		
Medicine management	1		
Dementia	1		
Positive Behaviour Management	1		
Food Hygiene	1		
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Various		
Contractual Arrangements	Contractual Arrangements		
No. of permanent staff	1		
No. of Fixed term contracted staff	0		
No. of volunteers	0		
No. of Agency/Bank staff	0		
No. of Non-guaranteed hours contract (zero hours) staff	0		
Outline below the number of permanent and fixed term contact staff by hours worked per week.			
No. of full-time staff (35 hours or more per week)	1		
No. of part-time staff (17-34 hours per week)	0		
No. of part-time staff (16 hours or under per week)	0		
Staff Qualifications			
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	0		
No. of staff working towards the required/recommended qualification	0		
No. 10 Control of Cont			
Nursing care staff Does your service structure include roles of this type?	Yes		

	Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.		
	Filled and vacant posts		
No.	of staff in post	0	
	of posts vacant	0	
	Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.		
Indi	uction	0	
Hea	alth & Safety	0	
Equ	uality, Diversity & Human Rights	0	
Infe	ction, prevention & control	0	
Mai	nual Handling	0	
Saf	eguarding	0	
Med	dicine management	0	
	mentia	0	
Pos	sitive Behaviour Management	0	
	od Hygiene	0	
Plea	ase outline any additional training undertaken tinent to this role which is not outlined above.		
	Contractual Arrangements		
No.	of permanent staff	0	
No.	of Fixed term contracted staff	0	
No.	of volunteers	0	
No.	of Agency/Bank staff	0	
No. staf	of Non-guaranteed hours contract (zero hours)	0	
	Typical shift patterns in operation for employed s	staff	
at tl	out the typical shift patterns of staff employed he service in this role type. You should also ude the average number of staff working in th shift.	n/a at present but we will recruit to this role as the s ervice grows	
	Staff Qualifications		
be i	of staff who have the required qualification to registered with Social Care Wales as a social e worker	0	
	of staff working towards the uired/recommended qualification	0	
Reg	gistered nurses		
Doe type	es your service structure include roles of this e?	Yes	
	Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.		

Filled and vacant posts	
No. of staff is post	0
No. of staff in post	3
No. of posts vacant	3
Training undertaken during the last financial year Set out the number of staff who undertook relevation provided is only a sample of the training that may can be added to 'Please outline any additional training that may not outlined above'.	ant training. The list of training categories y have been undertaken. Any training not listed
Induction	0
Health & Safety	0
Equality, Diversity & Human Rights	0
Infection, prevention & control	0
Manual Handling	0
Safeguarding	0
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Various additional training will be available, when w e recruit to this post
Contractual Arrangements	
No. of permanent staff	0
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Typical shift patterns in operation for employed s	staff
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	Day shift, 8am to 8pm & Night shift 8pm to 8am
Senior social care workers providing direct care	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate spe stated, the information added should be the posi	ecifically to this role type only. Unless otherwise ition as of the 31st March of the last financial year.
Filled and vacant posts	
No. of staff in post	0
No. of posts vacant	0
Training undertaken during the last financial year	•

Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.

Health & Safety Equality, Diversity & Human Rights	0
Infection, prevention & control	0
Manual Handling	0
Safeguarding	0
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
Contractual Arrangements	
No. of permanent staff	0
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Typical shift patterns in operation for employed s	
Set out the typical shift patterns of staff employed at the service in this role type. You should also	N/A at present, but we will recruit to this role as the service develops
include the average number of staff working in each shift.	
include the average number of staff working in	
include the average number of staff working in each shift.	0
include the average number of staff working in each shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social	0
Include the average number of staff working in each shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the	
Include the average number of staff working in each shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the required/recommended qualification	
Include the average number of staff working in each shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the required/recommended qualification Other social care workers providing direct care Does your service structure include roles of this type? Important: All questions in this section relate spe	Yes cifically to this role type only. Unless otherwise
Include the average number of staff working in each shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the required/recommended qualification Other social care workers providing direct care Does your service structure include roles of this type? Important: All questions in this section relate spe	Yes cifically to this role type only. Unless otherwise
Include the average number of staff working in each shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the required/recommended qualification Other social care workers providing direct care Does your service structure include roles of this type? Important: All questions in this section relate spe stated, the information added should be the positions.	O Yes

Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. 13 Induction Health & Safety 13 Equality, Diversity & Human Rights 11 Infection, prevention & control 11 13 Manual Handling Safeguarding 13 Medicine management 0 13 Dementia Positive Behaviour Management 11 Food Hygiene 13 Please outline any additional training undertaken Various pertinent to this role which is not outlined above. **Contractual Arrangements** 15

No. of permanent staff

No. of Fixed term contracted staff

No. of Volunteers

No. of Agency/Bank staff

No. of Non-guaranteed hours contract (zero hours) staff

Outline below the number of permanent and fixed term contact staff by hours worked per week.

No. of full-time staff (35 hours or more per week)

10

No. of part-time staff (17-34 hours per week)

4

No. of part-time staff (16 hours or under per week)

1

Typical shift patterns in operation for employed staff

Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. Day shift, 8am to 8pm & Night shift 8pm to 8am

Staff Qualifications

No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker

No. of staff working towards the required/recommended qualification

1

9

Domestic staff	
Does your service structure include roles of this type?	Yes

Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.

Filled and vacant posts

No. of staff in post	2	
No. of posts vacant	0	
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.		
Induction	1	
Health & Safety	1	
Equality, Diversity & Human Rights	1	
Infection, prevention & control	1	
Manual Handling	1	
Safeguarding	1	
Medicine management	0	
Dementia	1	
Positive Behaviour Management	0	
Food Hygiene	1	
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Various	
Contractual Arrangements		
No. of permanent staff	2	
No. of Fixed term contracted staff	0	
No. of volunteers	0	
No. of Agency/Bank staff	0	
No. of Non-guaranteed hours contract (zero hours) staff	0	
Outline below the number of permanent and fixed term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	2	
No. of part-time staff (17-34 hours per week)	0	
No. of part-time staff (16 hours or under per week)	0	
Staff Qualifications		
	1	
No. of staff who have the required qualification No. of staff working toward required/recommended	0	
qualification Qualification		
Catering staff		
Does your service structure include roles of this type?	Yes	
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.		
Filled and vacant posts		
No. of staff in post	0	
No. of posts vacant	1	
<u> </u>	I	

Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. Induction 0 0 Health & Safety Equality, Diversity & Human Rights 0 Infection, prevention & control 0 Manual Handling 0 Safeguarding 0 0 Medicine management Dementia 0 0 Positive Behaviour Management 0 Food Hygiene Please outline any additional training undertaken Various additional training will be available when we pertinent to this role which is not outlined above. recruit to this post **Contractual Arrangements** No. of permanent staff No. of Fixed term contracted staff 0 No. of volunteers 0 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) staff Staff Qualifications No. of staff who have the required qualification 0 No. of staff working toward required/recommended 0 qualification Other types of staff Does your service structure include any additional Yes role types other than those already listed? List the role title(s) and a brief description of the Business Support / Administration / Reception role responsibilities. Maintenance Wellbeing (activities) - to be recruited as the servic e grows Filled and vacant posts No. of staff in post 2 No. of posts vacant 0 Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. Induction 2 Health & Safety

2

2

Equality, Diversity & Human Rights

Infection, prevention & control

Manual Handling	2	
Safeguarding	2	
Medicine management	0	
Dementia	2	
Positive Behaviour Management	0	
Food Hygiene	1	
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Various	
Contractual Arrangements		
No. of permanent staff	2	
No. of Fixed term contracted staff	0	
No. of volunteers	0	
No. of Agency/Bank staff	0	
No. of Non-guaranteed hours contract (zero hours) staff	0	
Outline below the number of permanent and fixed term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	2	
No. of part-time staff (17-34 hours per week)	0	
No. of part-time staff (16 hours or under per week)	0	
Staff Qualifications		
No. of staff who have the required qualification	2	
No. of staff working toward required/recommended qualification	0	