

Notifications relating to safeguarding

Regulation 31 of [The Child Minding and Day Care \(Wales\) Regulations 2010](#) requires that:

“A registered person must notify the appropriate office of the occurrence of any of the events set out in Schedule 4 and must at the same time provide the Welsh Ministers with any information specified in that Schedule in respect of that event.”

The safeguarding-related notification requirements under Schedule 4 (paragraphs 8, 9, & 10) are set out below, together with examples of what should be reported to Care Inspectorate Wales (CIW) under each paragraph.

These examples are not exhaustive and do not cover every possible situation. It is the responsibility of the Registered Person to decide whether a notification is required. If you are unsure as to whether you should notify CIW, contact us on 0300 790 0126 or use our [enquiry form](#).

Paragraph 8: Any allegations of serious harm to a child committed by any person looking after relevant children at the premises, or by any person living, working or employed on the premises, or any abuse alleged to have taken place on the premises.

Examples:

- An allegation of harm or abuse made against a member of staff looking after children at the setting (including yourself if you are a Registered Person, Responsible Individual or childminder).
- An allegation of harm or abuse made against any other person who lives, works or is employed at the setting e.g. cook, cleaner, admin staff, household member (for childminders).

Paragraph 9: Any other event which may affect the suitability of the Registered Person to look after children or the suitability of any person living, working or employed on the premises to be in regular contact with children.

Examples:

- Being arrested or charged in relation to any criminal offence or receiving a caution or conviction e.g. drink driving.

- Person's own children, or children they foster, being removed/placed on the Child Protection Register, or being subject to any form of child protection investigation by social services.
- An allegation of harm or abuse made against any other person who lives, works or is employed at the setting e.g. cook, cleaner, admin staff, household member (for childminders) which is alleged to have taken place away from the childcare setting premises.

Paragraph 10: Any other significant event which is likely to affect the welfare of any child on the premises.

Examples:

- An unexplained mark on a child noticed by a member of staff at the setting.
- A disclosure made by a child at the setting about someone who does not work or live at the setting (e.g. family member).
- A child was able to leave the setting or was missing for a period of time.
- An unauthorised person was able to access the premises.